

# TOWN OF LOS GATOS



RJ BRYANT SERVICE CENTER  
41 MILES AVENUE  
LOS GATOS, CA 95030

## TRANSPORTATION & PARKING COMMISSION

THURSDAY, SEPTEMBER 8, 2016  
7:30 A.M. REGULAR MEETING

### MINUTES

#### 1. MEETING CALLED TO ORDER

The Transportation and Parking Commission Regular Meeting was called to order at 7:32 a.m. by **Chair Ristow**.

#### 2. ROLL CALL

| <u>Present</u>        | <u>Absent</u>       | <u>Staff</u>        |
|-----------------------|---------------------|---------------------|
| Commissioner Buxton   |                     | Matt Morley - PPW   |
| Commissioner Crummett |                     | Kalipo Kauwelo - PD |
| Vice-Chair Ladd       |                     |                     |
| Chair Ristow          |                     |                     |
| Commissioner Nordmo   | (arrived at 8 a.m.) |                     |
| Commissioner Snyder   | (left at 9:10 a.m.) |                     |
| Commissioner Swing    |                     |                     |

#### 3. APPROVAL OF THE AUGUST 10, 2016 MINUTES – SPECIAL MEETING

**MOTION:** Vice-Chair Ladd motioned to approve the minutes for the August 10<sup>th</sup> Special Meeting with a correction to 5.E.6. change Buxton to Ladd.

**Seconded:** Commissioner Buxton

**VOTE:** AYE: 6 NAY: 0 ABSENT: 1

#### 4. VERBAL COMMUNICATIONS

(Three minute time limit per speaker for subjects not agendaized.)

##### A. Public Speakers

A public speaker spoke on a Longmeadow Drive/ Kennedy Road safety concern.

##### B. Commissioners (information only, not for discussion)

**Commissioner Buxton** recognized Officer Michelle Viviano for her extraordinary service to the public.

#### 5. COMMISSION MATTERS

##### A. Chairperson Report

**Chair Ristow** reported on an upcoming special event: Viva Calle SJ – 09/18/2016. She then

switched the agenda order for 5.B. and 5.C. as Clerk Neis was in attendance to report out.

**C. Policy Committee Update – Commission changes**

**Town Clerk Neis** reviewed the possible Policy Committee updates: Add 1 adult and add 1 youth. She requested input from the Commission by next Friday, 09/16/2016. Commissioners commented and discussed this item. The next Policy meeting would be 09/29/2016 at 10 a.m.

**B. SR2S Study**

**Town Manger Prevetti** thanked the Commission for their service and came to observe the meeting. **Director Morley** introduced the SR2S Study link and discussed the following items:

- heat maps
- rock and roll maps
- potential projects

Commissioners commented on these items.

**D. Board and Commission Adopted Priorities**

(Not in priority order)

**1. Transportation: Explore and Recommend Town Council adoption of Vision Zero** (Ristow)

Deferred to future meeting.

**2. Transportation: Investigate and Recommend mitigation for staff to effectively discourage “cut-through” traffic and improve load capacity of roads/ highways** (Ladd)

Deferred to October meeting.

**3. Transportation: Investigate and Recommend mitigation steps toward calming traffic around schools at arrival and departure times including SR2S programs** (Nordmo/Snyder)

**Commissioner Nordmo** reported on his observations of the traffic patterns around Los Gatos High School and Van Meter Elementary. Commissioners commented on this item. Commissioner Swing was added to this priority.

**4. Transportation: Explore transit programs for students, seniors, disabled and low income riders (ref: VTA flex)** (Crummett/Buxton)

**Commissioner Crummett** met with Commissioner Buxton to discuss this item. They inquired to the Commission if another Commissioner would like to join their Ad Hoc. **Chair Ristow** volunteered. **TMO Prevetti** suggested that the Santa Clara County Leadership Academy Team meet with their Ad Hoc to explore their related information.

**5. Transportation: Address corporate busing issues within neighborhoods and areas not currently designated for supporting such service(s)** (Swing)

**Commissioner Swing** accepted this priority.

**6. Parking: Coordinate with Town Council Ad Hoc Committee on plans for parking structure(s)** (Ristow/ Nordmo/Ladd)

Deferred to October meeting.

**7. Parking: Investigate and Recommend processes for enhancing/ mitigating parking issues around high school** (Snyder/Nordmo)

**Commissioner Snyder** accepted this priority and Commissioner Nordmo was added to this priority as well. **Director Morley** stated that the Town is actively working with PD on permit parking around the high school.

**6. DEPARTMENT MATTERS/ ITEMS FOR INFORMATION**

**A. PD Update**

**Sgt. Kauwelo** provided an update on the following items:

- Whitney Parking meeting (Loma Alta/ Wheeler)
- High School parking stats
- Crossing guard meetings
- August Bike Rodeo
- 9/13/16 – Next Rodeo at Daves School
- Avoid the 13 – no DUI collisions
- Traffic Collisions
- Wine Walk
- Claws for a Cause
- Christmas Parade
- Outside your “A” pillar

**B. PPW Director’s Report**

**PPW Director Morley** reviewed the following construction projects:

- Almond Grove
- Green Bike lanes (in front of high school)
- Street Repaving Project

**C. Transportation & Parking Projects Update FY 2016-17**

Already discussed, 6.B.

**7. COMMISSION/ COMMITTEE MEETING REPORTS**

**A. Town BPAC**

**Chair Ristow** reported on the following BPAC related items:

- 09/01/16 - Next meeting (tonight)
- Pedestrian/ Bicycle Counts training at 3pm in the Council Chambers
- 05/19/17 – Bike to Workday

**B. Safe Routes to Schools**

**Vice-Chair Ladd** reported on the 08/24/2016 meeting items:

- Heat maps
- Helmet training
- New Alta Vista Rep
- 08/18/16 - “ Where will your feet take you”
- 09/12/16 - Walk to School week
- 10/5/16 - National Walk to School day

**Sgt. Kauwelo** indicated that SR2S as creating a 501©(3).

**C. VTA BPAC**

**Director Morley** reported out for Commissioner Hertan on the following items:

- 2016 Systems Monitoring Program
- Complete Streets Policy
- New Sub-Committee - Complete Streets

**8. ADJOURNMENT**

**Chair Ristow** adjourned the meeting at 9:28 a.m.

Next Regular Meeting: Thursday, October 13, 2016 at 7:30 a.m.

***FINAL APPROVED MINUTES WILL BE AVAILABLE ON THE TOWN'S WEBSITE  
AFTER THE NEXT REGULAR MEETING, Thursday, October 13, 2016.***